



# COMMUNITY BANKERS ASSOCIATION OF ILLINOIS

## Webinar – On-Demand Web Link

### Safe Deposit Issues: Drilling, Unpaid Rent, Death & Unclaimed Property

Wednesday, June 20, 2018

2 - 3:30 p.m.

Safe deposit boxes are an important service provided by your financial institution. They are a source of additional revenue and a way to enhance accountholder relationships. However, safe deposit box operations are unique and sometimes mysterious. The improper handling of a safe deposit box can result in unforeseen liability of tremendous proportions. This webinar covers everything you need to know to properly handle safe deposit boxes, including the initial agreement, collecting rent, drilling, and escheatment of box contents to the state.

#### HIGHLIGHTS

- Your institution's obligations and responsibilities for safe deposit boxes
- Proper procedures to grant access
- What to do when the rent is delinquent
- What to do when the sole owner or one joint owner dies
- Drilling procedures
- Proper escheatment of box contents
- Avoiding common mistakes

#### TAKE-AWAY TOOLKIT

- Safe deposit box policy checklist
- Employee training log
- Quiz you can administer to measure staff learning and a separate answer key

#### DON'T MISS THIS RELATED WEBINAR!

Dealing with Dormant Accounts, Unclaimed Property & Escheatment on Wednesday, April 4, 2018

(All webinars are available for six months after broadcast).

Attendance verification for CE credits provided upon request.

#### WHO SHOULD ATTEND?

This informative session is designed for staff involved with safe deposit boxes including officers, frontline staff, operations personnel, compliance officers, attorneys, and managers.

#### ABOUT THE PRESENTER

**Elizabeth Fast, JD, CPA**, is a partner with Spencer Fane LLP where she specializes in the representation of financial institutions. Fast is the head of the firm's training division. She received her law degree from the University of Kansas, Lawrence, and her undergraduate degree from Pittsburg State University in Kansas. In addition, she has a Master of Business Administration degree and she is a Certified Public Accountant. Before joining Spencer Fane, she was general counsel, senior vice president, and corporate secretary of a \$9 billion bank with more than 130 branches, where she managed all legal, regulatory, and compliance functions. She is a member of the Missouri State Banking Board by appointment of the governor.

#### THREE REGISTRATION OPTIONS

##### 1. LIVE WEBINAR

The live webinar option allows you to have one telephone connection for the audio portion and one Internet connection (from a single computer terminal) to view online visuals as the presentation is delivered. You may have as many people as you like listen from your office speaker phone. Registrants receive a toll-free number and pass code that allow entrance to the seminar. The session is approximately 90 minutes, including question and answer sessions. Seminar materials, including instructions, PIN number, and handouts are emailed to you prior to the broadcast. You need the most-current version of Adobe Reader available free at [www.adobe.com](http://www.adobe.com).

##### 2. ON-DEMAND WEB LINK\*\*

Can't attend the live webinar? The ON-DEMAND WEB LINK\*\* is a recording of the live event including audio, visuals, and handouts. We even provide the presenter's email address so you may ask follow-up questions. Within five business days following the webinar, you are provided with a web link that can be viewed anytime for the next six months. This link expires six months after the live program date.

##### 3. BOTH LIVE WEBINAR AND ON-DEMAND WEB LINK\*\*

Includes options 1 and 2 above.

**NEW! Listen to the on-demand web link on your iPad, iPhone, or Android. Instructions are emailed to you with the on-demand link.**

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**AFFORDABLE TRAINING, WHEN AND WHERE YOU CHOOSE.**

# REGISTRATION FORM

**Safe Deposit Issues: Drilling, Unpaid Rent, Death & Unclaimed Property Telephone/Webcast**  
**Wednesday, June 20, 2018 2 - 3:30 p.m.**

**Choose Your Training Option:**

Purchase (Check one)	Training Options <i>(Registration includes one location hook-up)</i>	CBAI Member	Prospective-Member*
	Live Webinar	\$275	\$475
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